

## Message Text

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ACTION EUR-12

INFO OCT-01 ISO-00 ONY-00 /013 W

-----125632 071211Z /40

R 070920Z SEP 77

FM AMEMBASSY SOFIA

TO SECSTATE WASHDC 3512

C O N F I D E N T I A L SOFIA 1908

FOR EUR/EE ONLY

E.O. 11652: GDS

TAGS: ASIG

SUBJECT: IMPLEMENTATION OF INSPECTION RECOMMENDATIONS

REF: A) ANDREWS/MAGEE LETTER, AUG 12, 1977; B) SOFIA 1699

1. FOLLOWING ARE ACTIONS TAKEN BY EMBASSY TO DATE TO IMPLEMENT RECOMMENDATIONS IN INSPECTION REPORT "CONDUCT OF RELATIONS WITH EASTERN EUROPE" OF JUNE 1977. RESPONSES ARE KEYED TO NUMERATION OF REPORT ITSELF. SEPTTEL WILL FOLLOW DEALING WITH OTHER RECOMMENDATIONS.

2. IM NO. 2.2 "POST MANAGEMENT":

A. RECOMMENDATION 2.2-1: ACTION TO BE TAKEN BY DEPARTMENT.

B. NO. 3.2 "POLITICAL-ECONOMIC AFFAIRS":

RECOMMENDATION 3.2-1 - ACTION TO BE TAKEN BY DEPARTMENT.

C. NO. 5.2 "CONSULAR AFFAIRS":

RECOMMENDATION 5.2-1 - EMBASSY HAS DELAYED ACTION THIS RECOMMENDATION IN ORDER TO SEEK OPINIONS OF SOON-TO-ARRIVE AMBASSADOR GARTHOFF BEFORE IMPLEMENTING WHAT WOULD AMOUNT TO A MAJOR CHANGE IN THE IMAGE THAT THE EMBASSY PRESENTS TO THE BULGARIAN PUBLIC.

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D. NO. 7.2 "ADMINISTRATIVE AFFAIRS":

RECOMMENDATION 7.2-1: IRREGULAR WORK WEEK):

ACTION: EMBASSY HAS SUBMITTED ITS COMMENTS ON THIS RECOMMENDATION (REF B).

RECOMMENDATION 7.2-8 (NURSE): ACTION BY DEPARTMENT.

RECOMMENDATION 7.2-9 - RECEPTION DESK: SEE EM-

BASSY'S COMMENT ON RECOMMENDATION 5.2-1 (SAME RECOMMENDATION, IN EFFECT).

E. NO. 8.2 "PERSONNEL EVALUATIONS SYSTEM":

RECOMMENDATION 8.2-1 - ALL FUTURE PERS PREPARED AT POST WILL INCLUDE SUCH A STATEMENT IN THE REVIEW PANEL SECTION.

F. NO. 11.2A - "THE AMERICAN EMBASSY RECREATION ASSOCIATION, SOFIA":

RECOMMENDATION 11.2A-1 (PROFIT OR LOSS) - EMBASSY HAS INSTRUCTED AERA TO SUBMIT A STATEMENT OF PROFIT OR LOSS BY ACTIVITY AND A STATEMENT OF ASSETS AND LIABILITIES TO BE FORWARDED TO THE DEPARTMENT AS OF DECEMBER 31, 1977 (THE FIRST POST-INSPECTION DUE DATE) AND SUBSEQUENTLY SEMI-ANNUALLY AS REQUIRED.

RECOMMENDATION 11.2A-2 (CHARTER AND BY-LAWS) AERA HAS A CONSTITUTION (AS AMENDED AUGUST 18, 1977) AND BY-LAWS (ESTABLISHED FEBRUARY 5, 1968) IN EFFECT WHICH AERA HAS LOCATED SINCE THE TIME OF THE INSPECTION. THEY WILL BE CONSIDERED AND AMENDED, IF NECESSARY, TO BE SUBMITTED TO THE NEW AMBASSADOR FOR SIGNATURE AFTER HIS ARRIVAL, AS THE EMBASSY HAS INSTRUCTED.

RECOMMENDATION 11.2A-3 (INSURANCE ON COMMISSARY ORDERS) - AERA CONSIDERED QUESTION OF PURCHASING BULK INSURANCE TO COVER POSSIBLE LOSSES OF BULK PURCHASES AT A MEETING SEPTEMBER 1. AERA VOTED UNANIMOUSLY NOT CONFIDENTIAL

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TO PURCHASE BULK INSURANCE BUT TO REQUIRE EACH MEMBER TO SIGN A WAIVER RELIEVING THE ORGANIZATION OF LIABILITY AND ACCEPTING PERSONAL FINANCIAL RESPONSIBILITY IN EVENT OF LOSS.

RECOMMENDATION 11.2A4 (AUDIT) - EMBASSY HAS REQUESTED AERA TO HAVE AN ANNUAL AUDIT OF ITS ACCOUNTING RECORDS (INCLUDING A PHYSICAL INVENTORY OF ITS ASSETS) BY A COMMITTEE OF USG EMPLOYEES.

RECOMMENDATION 11.2A-5: THE AERA CONSTITUTION PROVIDES FOR DISPOSITION OF CASH AND OTHER ASSETS IN THE EVENT OF THE DISSOLUTION OF THE ORGANIZATION.

G. 11.2B "ANGLO-AMERICWP SCHOOL OF SOFIA":

RECOMMENDATION 11.2B-1: ACTION BY DEPARTMENT. MAGEE

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## Message Attributes

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